

## Terms & Conditions

### Purpose

Productive Networking is a network designed to assist like minded small business owners grow their businesses together. The goal of our group is to foster a long-lasting network that engages business owners from a variety of business industries. Our group strives to cultivate and grow businesses through developing relationships and referrals. The group provides business connections and resources to its members through various events including monthly meetings, guest speakers and special events. We also have an active presence across various social media channels such as Facebook, Twitter and Google Plus. We encourage all of our members to engage with the group and each other via social media.

Our members share their experiences, ideas and concerns to support and encourage one another.

### Executive committee

1. The Executive Committee ('Committee') shall consist of 1 Chairperson, 1 Vice-chairperson, 1 Secretary and 1 Treasurer
2. Additional positions may become available in the Committee for interested parties
3. The Committee shall determine the agenda for all meetings
4. The Committee shall be the same for day and evening meetings.
5. Membership
6. Our membership fee is \$100 per person per group for one year, or \$150 per person for one year for both groups. Either option can also be paid in 2 instalments half-yearly. Our membership year runs from 1 July – 30 June
7. Casual guests pay \$20 per meeting attended – either day or night. Casual guests can attend a maximum of 2 meetings across both groups, after that they will be required to join to continue attending
8. We also run special events on an ad-hoc basis and these are discounted for members. Casual members are welcome to attend at the fully advertised event price.

### Application for membership

1. Casual attendance is limited to a maximum of two meetings
2. To apply for Membership, an applicant must commit to attending at least 50% of meetings throughout the year, unless special circumstances apply and the Committee approves
3. An application must be made, and considered by the Committee
4. A membership fee must be paid with the application (6 months or 1 year)
5. In the event the Committee rejects an application, membership fees will be refunded
6. In the event an applicant is successful, refund of membership fees will only be given in exceptional circumstances at the discretion of the Committee
7. Where necessary, new applications may be considered by an existing industry member
8. Members who do not RSVP to meetings and do not attend may lose their industry-exclusive position at the discretion of the Committee
9. Members who are frequently apologising and not attending may lose their industry-exclusive position at the discretion of the Committee
10. It is a condition of membership that all members must be promoting the group and inviting new guests
11. If you nominate day or evening meetings only, then your industry is openly available in the alternate group.

### Eligibility for membership

1. Membership is open to only one business owner per business/industry specialty per group. One person may hold a category for both groups as long as they are attending both meetings
2. Existing members may approve entry of another member in a duplicate business/industry specialty at their discretion and with Committee approval
3. Membership is restricted to business owners who operate a small business (less than 15 employees).

### Definitions

1. Industry specialty – for example family law and commercial law are the same industry but 2 different specialties, thus both business owners are eligible to apply for membership
2. Small business – has the same definition as defined under the Fair Work Act 2009 (as amended).
3. These Terms and Conditions may change from time to time, and members will be advised via the meeting agenda.